



ASHOKA INNOVATORS FOR THE PUBLIC

Ashoka Philippines Communications Coordinator

About Ashoka

Ashoka is the largest network of social innovators in the world. With over 3,500 Ashoka fellows from more than 80 countries, Ashoka is able to create a space where social innovators can find community and sustainability. Through its global network of innovators, volunteers, schools, and organizations, Ashoka is able to help accelerate efforts toward positive change.

Launched in 2013, Ashoka Philippines aims to find and support social innovators in the country. An aspect of the search is to help build a culture that recognizes and cultivates social innovators. This entails widening its reach through volunteers and partnerships.

Coordinator Position Overview

Ashoka Philippines is seeking dynamic and innovative volunteers to join our team and take on the role of Communications Coordinator. This role offers an exciting leadership opportunity to work with the nation's leading changemakers, as well as engage with the largest international network of social entrepreneurs. You will have the opportunity to join a dynamic team and contribute your knowledge and experience in support of social innovators in the Philippines.

ASHOKA COMMUNICATIONS COORDINATOR

Description

The Outreach Coordinator is integral to growing Ashoka's presence here in the Philippines. This individual will create strategies to have Ashoka's vision reach a wider audience. An Outreach Coordinator works closely with the Communications Specialist in curating Ashoka Philippines' profile and message. This is a unique opportunity to work with many of our existing national and international partners and to develop new opportunities for collaboration.

Responsibilities:

- Identifies new networks for Ashoka Philippines to engage with
- works in collaboration with Communications Specialist in establishing Ashoka Philippines' message
- Manages the work of the Research Interns:
 - Actively seeks out new research topics in relation to Ashoka PH and social entrepreneurship in the Philippines
 - Curates research projects and distributes research topics to interns
 - Creates content calendar for online publications and sets deadlines
 - Collaborates with Team Coordinator in selecting and training research interns
 - Edits and filters all content produced by research intern before it is published on Ashoka PH's online platforms

Criteria:

- A diverse background in professional leadership roles; work experience in journalism is an asset
- coordinators must be able to make a minimum **6-month commitment** to the position
- Excellent organizational skills
- Capable of managing a team virtually
- Strong communication skills
- Strong interpersonal skills
- Great attention to detail
- Versatility and willingness to take on diverse tasks
- Capacity to handle projects effectively in a fast-paced environment
- An enthusiastic commitment to Ashoka's vision

Position Type: Unpaid

How to Apply:

Applicants send a CV and a cover letter, indicating which months you are interested in volunteering, to: philippines@ashoka.org